

To: CN=Mark Burkhardt/OU=R8/O=USEPA/C=US@EPA[]
Cc: []
From: CN=Jesse Kiernan/OU=R8/O=USEPA/C=US
Sent: Tue 12/11/2012 8:21:13 PM
Subject: Fw: Final Reminder for Scheduling Work in FY 13 at the Region 8 Laboratory

Jesse Kiernan
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----- Forwarded by Jesse Kiernan/R8/USEPA/US on 12/11/2012 01:20 PM -----

From: Rick Wilkin/ADA/USEPA/US
To: Jesse Kiernan/R8/USEPA/US@EPA
Cc: Gregory Oberley/R8/USEPA/US@EPA, David Jewett/ADA/USEPA/US@EPA
Date: 12/06/2012 02:13 PM
Subject: Re: Fw: Final Reminder for Scheduling Work in FY 13 at the Region 8 Laboratory

Sorry for getting back sooner. Here is a shot:

Raton Basin HF samples (DRO/GRO, SVOC), March 30 samples
Raton Basin HF samples (DRO/GRO, SVOC), July 30 samples

SWPA HF samples (DRO/GRO, SVOC), April 30 samples
SWPA HF samples (DRO/GRO, SVOC), June 15 samples
SWPA HF samples (DRO/GRO, SVOC), August 15 samples

Pavillion? (SWPA HF samples (DRO/GRO, SVOC, VOC), April 20 samples

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From: Jesse Kiernan/R8/USEPA/US
To: Doug Beak/ADA/USEPA/US@EPA, Rick Wilkin/ADA/USEPA/US@EPA, Ralph Ludwig/ADA/USEPA/US@EPA
Date: 12/06/2012 10:37 AM
Subject: Fw: Final Reminder for Scheduling Work in FY 13 at the Region 8 Laboratory

If I have failed to send this before now my apologies. But I seem to vaguely recall sending this out in October maybe? I'm old and I can't remember what I did two days ago let alone something in October.... Anyway, any sort of rough schedule of the Fracking study project dates would be extremely helpful.

Thank you all,

Jesse

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----- Forwarded by Jesse Kiernan/R8/USEPA/US on 12/06/2012 09:33 AM -----

From: Mark Burkhardt/R8/USEPA/US

To: Aaron Urdiales/R8/USEPA/US@EPA, Adrea Young/R8/USEPA/US@EPA, Alfreda Mitre/R8/USEPA/US@EPA, Andrea Madigan/R8/USEPA/US@EPA, Art Palomares/R8/USEPA/US@EPA, Ayn Schmit/R8/USEPA/US@EPA, Barbara Dehnert/R8/USEPA/US@EPA, Ben Bielenberg/R8/USEPA/US@EPA, Bert Garcia/R8/USEPA/US@EPA, Bill Murray/R8/USEPA/US@EPA, Bridget Dunlap/R8/USEPA/US@EPA, Callie Videtich/P2/R8/USEPA/US@EPA, Carl Daly/R8/USEPA/US@EPA, Carson Coate/MO/R8/USEPA/US@EPA, Cheryl Turcotte/R8/USEPA/US@EPA, Colleen Rathbone/R8/USEPA/US@EPA, Corbin Darling/R8/USEPA/US@EPA, Curtis Kimbel/R8/USEPA/US@EPA, Cynthia Cody/R8/USEPA/US@EPA, Cynthia Reynolds/R8/USEPA/US@EPA, Dan Jackson/R8/USEPA/US@EPA, Daniel Hawthorne/IG/R8/USEPA/US, Daniel Heffernan/R8/USEPA/US@EPA, Darcy Oconnor/R8/USEPA/US@EPA, David Ostrander/R8/USEPA/US@EPA, David Rochlin/R8/USEPA/US@EPA, Deborah McKean/R8/USEPA/US@EPA, Debrah Thomas/R8/USEPA/US@EPA, Deirdre Rothery/R8/USEPA/US@EPA, Diane Sanelli/R8/USEPA/US@EPA, Don Serina/R8/USEPA/US@EPA, Douglas Minter/R8/USEPA/US@EPA, Eddie Sierra/R8/USEPA/US@EPA, Ellen Shannon/R8/USEPA/US@EPA, Erica Hauck/IG/R8/USEPA/US@EPA, Erin Barnes-Weaver/IG/R8/USEPA/US@EPA, Gregory Saunders/R8/USEPA/US@EPA, Gwen Campbell/R8/USEPA/US@EPA, Howard Cantor/R8/USEPA/US@EPA, Janemarie Newton/R8/USEPA/US@EPA, Janice Pearson/R8/USEPA/US@EPA, Jennifer Schuller/R8/USEPA/US, Jim Eppers/R8/USEPA/US@EPA, Jim Martin/R8/USEPA/US@EPA, Joe Vranka/MO/R8/USEPA/US@EPA, Johanna Miller/R8/USEPA/US@EPA, John Brink/R8/USEPA/US@EPA, John Gillis/R8/USEPA/US@EPA, Joyel Dhieux/R8/USEPA/US@EPA, Judy Wong/R8/USEPA/US@EPA, Julie DalSoglio/MO/R8/USEPA/US@EPA, Karen Hamilton/R8/USEPA/US@EPA, Karen Kellen/R8/USEPA/US@EPA, Karly Scholten/R8/USEPA/US@EPA, Kathie Atencio/R8/USEPA/US@EPA, Kelcey Land/R8/USEPA/US@EPA, Kimberly Opekar/R8/USEPA/US@EPA, Kimberly Pardue-Welch/R8/USEPA/US@EPA, Laura Farris/R8/USEPA/US@EPA, Laura Williams/R8/USEPA/US@EPA, Libby Faulk/R8/USEPA/US@EPA, Linda Himmelbauer/R8/USEPA/US@EPA, Lisa Kahn/R8/USEPA/US@EPA, Michelle Parker/R8/USEPA/US@EPA, Mark Burkhardt/R8/USEPA/US@EPA, Mark Chalfant/R8/USEPA/US@EPA, Mark Komp/R8/USEPA/US@EPA, Martha Walker/R8/USEPA/US@EPA, Martha Wolf/R8/USEPA/US@EPA, Martin Hestmark/R8/USEPA/US@EPA, Matthew Cohn/R8/USEPA/US@EPA, Melanie Pallman/R8/USEPA/US@EPA, Michelle Parker/R8/USEPA/US@EPA, Mike Gaydosh/R8/USEPA/US@EPA, Mike Shanahan/R8/USEPA/US@EPA, Monica Morales/R8/USEPA/US@EPA, Nancy Morlock/R8/USEPA/US@EPA, Nat Miullo/R8/USEPA/US@EPA, Patrice Kortuem/R8/USEPA/US@EPA, Patrick Gilbride/IG/R8/USEPA/US@EPA, Patti Tyler/R8/USEPA/US@EPA, Philip Strobel/R8/USEPA/US@EPA, Rebecca Russo/R8/USEPA/US@EPA, Robert Ward/R8/USEPA/US@EPA, Russell Leclerc/R8/USEPA/US@EPA, Sadie Hoskie/R8/USEPA/US@EPA, Sandra Fusco/R8/USEPA/US@EPA, Sandra Spence/R8/USEPA/US@EPA, Sandra Stavnes/R8/USEPA/US@EPA, Sandy Fells/R8/USEPA/US@EPA, Sarah Bahrman/R8/USEPA/US@EPA, Scott Jackson/R8/USEPA/US@EPA, Shirley Kelley/RA/R8/USEPA/US@EPA, Stanley Christensen/R8/USEPA/US@EPA, Steve Burkett/R8/USEPA/US@EPA, Steve Wharton/R8/USEPA/US@EPA, Steven Pratt/R8/USEPA/US@EPA, Suzanne Bohan/R8/USEPA/US@EPA, Tony Selle/R8/USEPA/US@EPA, Victor Ketellapper/R8/USEPA/US@EPA, Wayne Anthofer/R8/USEPA/US@EPA, William Daniels/R8/USEPA/US@EPA, R8 MO LT Cc: Sherrie Kinard/R8/USEPA/US@EPA, William Batschelet/R8/USEPA/US@EPA, Arthur Wake/TMS/R8/USEPA/US@EPA, Bade.Michael@epa.gov, greenwell.craig@epa.gov, Saunders.Gregory@epa.gov, Jack Sheets/TMS/R8/USEPA/US@EPA, Jason Nakatsu/R8/USEPA/US@EPA, Jeffrey McPherson/R8/USEPA/US@EPA, Jesse Kiernan/TMS/R8/USEPA/US@EPA, Jill Smits@EPA, Kenneth Dahlin/R8/USEPA/US@EPA, Mark Murphy/TMS/R8/USEPA/US@EPA, williams.Josef@epa.gov, Thomas Slabe/R8/USEPA/US@EPA, Vince Marti@EPA, William Schroeder@EPA, Nguyen.David@epa.gov, John.Calanni@epa.gov, Linda Nelson/R8/USEPA/US@EPA, Mark McDaniel/R8/USEPA/US@EPA, moon.kent@epa.gov, tidd.marcie@epa.gov

Date: 11/29/2012 01:58 PM
Subject: Final Reminder for Scheduling Work in FY 13 at the Region 8 Laboratory

Happy Holidays.

This is your third and final reminder for scheduling work from your Regional Laboratory Team!

Once again it's that time of year when the Laboratory requests information regarding your planned field sampling, laboratory analysis, or technical support needs for calendar year 2013. If you have ideas, concepts, wishes in the works, please let us know as soon as possible. We are happy to work with you to help decide what analyses, field support, biological support and/or consulting will best help you meet your 2013 project needs. This is the last e-mail that will be sent by the Laboratory asking each ARA-ship for their requests for analytical services. The Laboratory has solicited requests Oct. 1 and Nov. 1. The final due date of your prioritized requests (preferably one per ARA-ship) to the Laboratory no later than Dec 14, 2012.

The Laboratory will solicit requests for analytical services from the Region on Oct. 1, Nov. 1 and Dec. 1. The prioritized ARA-ship request is due to the Laboratory no later than Dec. 14, 2012. The Laboratory will then start to schedule work for the 2013 calendar year based on the received requests. Continuing work, work that is going to be requested or is being done from fiscal year to fiscal year must be included in each ARA-ship request. All project managers will be notified if the Laboratory can or cannot perform the requested work by March 15, 2013. Every attempt will be made to accommodate as much work as possible. Work will then commence with changes, based on weather, staff availability, funds, etc., being accommodated as much as possible. We have included an SOP that details this process. This SOP has been reviewed by OPRA, EPR and TMS. The SOP contains a table that explains the process, who is responsible for each piece, and the due dates. We have also included an EXCEL spreadsheet with the format for each ARA-ship submission. Please use this spreadsheet only. If you have any questions about this process or documentation please contact me or Jack Sheets (312-7793).

[attachment "Work Request Master 2013v2.xlsx" deleted by Rick Wilkin/ADA/USEPA/US]

[attachment "ADMNP-003v1.2_Call for Lab Services.pdf" deleted by Rick Wilkin/ADA/USEPA/US]

There are a few special conditions we would like to bring to your attention. 1) We do request that you plan as best you can for the entire 2013 calendar year. The Laboratory needs to have equipment, staff, and supplies ahead of time to meet your analytical needs. 2) We do accept projects throughout the year. Projects requiring analytical services from Oct.- March (the first 2 quarters of the fiscal year) require communication with Laboratory staff before any samples are sent to the Laboratory. We will try and meet as many needs as possible. National emergencies, spills, etc. will be dealt with when they occur and do affect the Laboratory's ability to meet other Regional commitments. The use of emergency requests in place of this documented process is discouraged. 3) Continuing work, work that is currently being performed or is being planned for multiple fiscal years, must be included in each ARA-ship request. 4) The Agency requires that an approved QAPP be in place prior to environmental data collection or use. Please see the attachment below for more information. Questions may be referred to the R8 QA Program.

[attachment "R8 QAPP Requirements for 2013 Lab Projects.docx" deleted by Rick Wilkin/ADA/USEPA/US]

During the upcoming three months, the Region 8 Laboratory will be dealing with employee use-or-lose time, holiday schedules, and facility and instrument maintenance. To allow you adequate lead time to plan your laboratory needs, I am letting you know that the Laboratory will not be receiving samples during the weeks of December 19 - January 6 (Christmas and New Years Weeks). However, emergencies, special projects, or other project issues can be handled by communicating with the laboratory as early as possible. Please contact laboratory personnel to discuss and make arrangements in advance (at least 4 weeks if possible) for sample receipt and analysis during these weeks. Short holding time requests (other than emergencies), specific winter sampling, etc. are examples of the type of samples and sampling that need to be discussed and planned with Laboratory staff prior to these weeks. We will resume sample receipt January 7, 2013.

The correctly format requests, prioritized by your ARA-ship , need to be sent to Jack Sheets by Dec. 14, 2012.

Please forward this email to any and all of your staff considering laboratory services for FY 2013.

Please contact me or Jack Sheets (312-7793) if you have any additional questions. Thanks, Mark

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